DATE: July 29, 2008

MEMORANDUM

TO: Tonya L. Smith-Jackson
Francis Quek
Si-Jung Kim

FROM: David M. Moore


This memo is regarding the above-mentioned protocol. The proposed research is eligible for expedited review according to the specifications authorized by 45 CFR 46.110 and 21 CFR 56.110. As Chair of the Virginia Tech Institutional Review Board, I have granted approval to the study for a period of 12 months, effective July 29, 2008.

As an investigator of human subjects, your responsibilities include the following:

1. Report promptly proposed changes in previously approved human subject research activities to the IRB, including changes to your study forms, procedures and investigators, regardless of how minor. The proposed changes must not be initiated without IRB review and approval, except where necessary to eliminate apparent immediate hazards to the subjects.

2. Report promptly to the IRB any injuries or other unanticipated or adverse events involving risks or harms to human research subjects or others.

3. Report promptly to the IRB of the study’s closing (i.e., data collecting and data analysis complete at Virginia Tech). If the study is to continue past the expiration date (listed above), investigators must submit a request for continuing review prior to the continuing review due date (listed above). It is the researcher’s responsibility to obtain re-approval from the IRB before the study’s expiration date.

4. If re-approval is not obtained (unless the study has been reported to the IRB as closed) prior to the expiration date, all activities involving human subjects and data analysis must cease immediately, except where necessary to eliminate apparent immediate hazards to the subjects.

Important:
If you are conducting federally funded non-exempt research, please send the applicable OSP/grant proposal to the IRB office, once available. OSP funds may not be released until the IRB has compared and found consistent the proposal and related IRB application.

As indicated on the IRB application, this study is receiving federal funds. The approved IRB application has been compared to the OSP proposal listed above and found to be consistent. Funds involving procedures relating to human subjects may be released. Visit our website at www.irb.vt.edu for further information

cc: File
    Department Reviewer: Thurmon E. Lockhart
    OSP
    T. Coalson 0118
DATE: January 27, 2009

MEMORANDUM

TO: Tonya L. Smith-Jackson
   Francis Quek
   Si-Jung Kim

FROM: David M. Moore

SUBJECT: IRB Amendment 1 Approval: “Development of a Wayfinding and Recognition System for Users with Severe Visual Impairments”, OSP #09-0119-07, IRB # 08-440

This memo is regarding the above referenced protocol which was previously granted approval by the IRB on July 29, 2008. You subsequently requested permission to amend your IRB application. Since the requested amendment is nonsubstantive in nature, I, as Chair of the Virginia Tech Institutional Review Board, have granted approval for requested protocol amendment, effective as of January 27, 2009. The anniversary date will remain the same as the original approval date.

As an investigator of human subjects, your responsibilities include the following:

1. Report promptly proposed changes in previously approved human subject research activities to the IRB, including changes to your study forms, procedures and investigators, regardless of how minor. The proposed changes must not be initiated without IRB review and approval, except where necessary to eliminate apparent immediate hazards to the subjects.
2. Report promptly to the IRB any injuries or other unanticipated or adverse events involving risks or harms to human research subjects or others.
3. Report promptly to the IRB of the study’s closing (i.e., data collecting and data analysis complete at Virginia Tech). If the study is to continue past the expiration date (listed above), investigators must submit a request for continuing review prior to the continuing review due date (listed above). It is the researcher’s responsibility to obtain re-approval from the IRB before the study’s expiration date.
4. If re-approval is not obtained (unless the study has been reported to the IRB as closed) prior to the expiration date, all activities involving human subjects and data analysis must cease immediately, except where necessary to eliminate apparent immediate hazards to the subjects.

As indicated on the IRB application, this study is receiving federal funds. The approved IRB application has been compared to the OSP proposal listed above and found to be consistent. Funds involving procedures relating to human subjects may be released. Visit our website at www.irb.vt.edu for further information.

cc: File
T. Coalson 0118
DATE: July 6, 2009

MEMORANDUM

TO: Tonya L. Smith-Jackson
    Francis Quek
    Si-Jung Kim

FROM: David M. Moore


This memo is regarding the above referenced protocol which was previously granted expedited approval by the IRB. The proposed research is eligible for expedited review according to the specifications authorized by 45 CFR 46.110 and 21 CFR 56.110. Pursuant to your request, as Chair of the Virginia Tech Institutional Review Board, I have granted approval for extension of the study for a period of 12 months, effective as of July 29, 2009.

Approval of your research by the IRB provides the appropriate review as required by federal and state laws regarding human subject research. As an investigator of human subjects, your responsibilities include the following:

1. Report promptly proposed changes in previously approved human subject research activities to the IRB, including changes to your study forms, procedures and investigators, regardless of how minor. The proposed changes must not be initiated without IRB review and approval, except where necessary to eliminate apparent immediate hazards to the subjects.

2. Report promptly to the IRB any injuries or other unanticipated or adverse events involving risks or harms to human research subjects or others.

3. Report promptly to the IRB of the study’s closing (i.e., data collecting and data analysis complete at Virginia Tech). If the study is to continue past the expiration date (listed above), investigators must submit a request for continuing review prior to the continuing review due date (listed above). It is the researcher’s responsibility to obtain re-approval from the IRB before the study’s expiration date.

4. If re-approval is not obtained (unless the study has been reported to the IRB as closed) prior to the expiration date, all activities involving human subjects and data analysis must cease immediately, except where necessary to eliminate apparent immediate hazards to the subjects.

As indicated on the IRB application, this study is receiving federal funds. The approved IRB application has been compared to the OSP proposal listed above and found to be consistent. Funds involving procedures relating to human subjects may be released. Visit our website at www.irb.vt.edu for further information.

cc: File
    Department Reviewer: Thurmon E. Lockhart
    OSP
    T. Coalson 0118