References


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Grime, G. (1993). Going the Distance with Technology…Happy 100th Anniversary to Distance Learning, etin, 5, 6-8.


**GLOSARY**

**Bulletin Board System**: Bulletin Board System (BBS) is an interactive communication tool that provide a space for course discussion, questions regarding course materials and assignments, course announcement and other related tasks.*

**Chat**: The action of sending and receiving messages from other individual on the Internet. Chat interaction takes place in “real-time”.*

**E-mail**: Notes, messages, and files that are sent between computers using telecommunication or network services. Also referred to as electronic mail.*

**Franchising**: The right or license granted to an individual or group to market a company’s goods or services. In the context of this study the service refers to the learning program offered by an institution.

**Home page**: The first page of a Web site used as an entrance into the Web site.*

**Infusing**: Infuse in general terms means “to introduce” or “insert”. In the context of this study it refers to merely about inserting materials from another country and culture

**Internet**: A worldwide “network of networks” made up of thousands of computer networks and millions of commercial, education, government, and personal computers, all connected to each other.*

**Intranet**: A self-contained network that uses the same communication protocols and file formats as the Internet. An Intranet can, but does not have to be connected to the Internet. Many businesses use Intranet for their internal communication.*

**Mailing list/Listserv**: A group of people who conduct discussion through e-mail messages instead of in a newsgroup.

**On-line**: Connected to a network, or connected to the Internet service provider’s server.*

**Server**: A computer that stores Web sites, newsgroups or other programs.*

**Twinning**: In general terms twinning means “to bring together in close association.” In the context of this study twinning refers to an approach to collaboration in which one institution with an established program and curriculum agreed to work with another institutions seeking to develop and emulate such a program for themselves.

**Web page**: A document on the Web, formatted in HTML. Web pages usually contain links that you can use to jump from one page to another or from one location to another. *
**Web site:** A collection of Web pages at the same location.*

World Wide Web. The collection of available information on the Internet, connected by links so that you can jump from one document to another. You view Web pages by using a Web browser, such as Internet Explorer, which can display text, pictures, sounds, animation, and video.

* The source for these terms was from URL: [http://www.tecnored.com/ingles.htm](http://www.tecnored.com/ingles.htm)
Examples of Questions for Interview

1. You have been involved in this collaboration project since it started. Tell me a little bit about the background of this project as far as you can remember?

2. What made you interested in this on-line collaborative learning project?

3. You had a pretty main role in this project. Can you explain more about this?

4. What have you been able to do so far relevant to this project. What kind of task/activities have been taking place?

5. There are so many things involved in this project and of course it is challenging. What was easy about it and what was difficult?

6. Have you been involved in any other on-line learning project? If yes, please explain. If not, what kind of concerns might you have?

7. This is a co-designing process and involved two major different cultures. What are the interesting parts of it, what are the challenges, and what kind of concern might you have?

8. What support services do you have and what do you need in order to make further progress?

9. What is your concern with regard to the technological issues in this project?

10. What do you hope that we can do from here to further facilitate this project?
11. What was the reaction and response from your colleagues when you first introduced this proposal to them?

12. How do you think your Department and University will benefit from this project?

13. We have been working for almost or more than two years in this project. Can you tell me what has motivated all of us to work together in this project?

14. Tell me any other concerns or suggestion that you might have regarding this project?
## Example of Documentation/Data Inventory

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<thead>
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<th>Date</th>
<th>Sources</th>
<th>Description</th>
<th>Related Aspects in Development</th>
<th>Reference</th>
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<td>Developing front page of Web site and main links</td>
<td>Design (Web page)</td>
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